

**Minutes for OCTOBER 18, 2022**  
**Library Board Meeting – 6:00 P.M.**  
**Jemez Springs Public Library**

**Members Present:** Hailey Cooper, Heather Gutierrez,  
Doug Parker, Janet Phillips and Barbara Stone

**Member Absent:** Anita Punla

**Presiding:** Library Board President Barbara Stone

**Friends of the Library Presence:** Suzanne Swetnam

**1. Call to Order:** The meeting was called to order at 6:09 p.m.

**2. Approval of Previous Meeting Minutes**

Hailey moved that the September 20 meeting minutes be approved and Doug seconded the motion .

*Action taken: The September 20 minutes were unanimously approved.*

**3. Librarian's Report**

The library is on track to provide the needed new lighting for the area known as the stacks . Janet assured that there were the necessary funds for this improvement . The library is expecting visits this month from classes from the local elementary and middle school schools . And the library has acquired the special camera needed to explore the crawl space

for source of the mysterious smell under the building and will hopefully locate the problem .

#### **4. F.O.L. Report**

Suzanne submitted F.O.L. report dated October 18.

#### **5. Collection Development Policy**

The Board reviewed the 2017-2022 Collection Development Policy, a five-year document that requires an update this year per the NM State Library. Janet explained the policy, that there are new things to be added and outdated items deleted. The revised Policy includes the Library of Things. The revised policy was reviewed by board members. Doug moved that the policy be approved and Hailey seconded the motion . The Collection Development Policy was unanimously approved .

#### **6. Community Assessment**

Review and finalization of the community assessment was tabled until the next board meeting on November 15th . Doug motioned to table the assessment and Hailey seconded the motion .

**7. Next Meeting:** The next meeting is scheduled for Tuesday, November 15, 2022 at 6:00 p.m. The meeting will be held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

## **8. Adjournment**

*Action taken: The meeting was adjourned at 6:59 p.m.*

Respectfully submitted,

Doug Parker